

**JOIN THE A-TEAM**

# CAREER OPPORTUNITY

## AUDIT AND RISK OFFICER HEAD OFFICE

### REPORTS TO GROUP AUDIT AND RISK MANAGER

Alliance Group Investment Holding Company has a vacancy for position of Audit and Risk Officer to support the Audit and Risk team in identifying, assessing, monitoring and reporting on risks and internal controls, ensuring the organization operates within its risk appetite and complies with relevant regulations and internal policies.

#### KEY RESPONSIBILITIES

- Conducting internal audits as per the approved plan to evaluate the efficiency and effectiveness of internal controls and compliance with policies.
- Supporting investigations of irregularities and errors detected during audits.
- Monitoring action plans and following up on the implementation of audit recommendations.
- Confirming adequacy of contingency plans for critical business processes through identification and updating of business continuity requirements and solutions.
- Supporting the identification, assessment, and documentation of operational and financial risks and maintaining risk registers across the group.
- Monitoring and following up on risk action plans implementation.
- Assist with monthly and quarterly risk reporting and audit reporting.
- Staying updated with regulatory developments and best practices in risk and audit.

#### REQUIRED QUALIFICATION & EXPERIENCE

- Bachelor's degree in Internal Auditing, Accounting, Finance, Risk Management, or related field.
- Basic knowledge of risk management and internal control principles.
- Appreciation of Business Continuity management - added advantage
- Health and Safety practical experience - added advantage
- CIA, CISA, CRMA, CA or similar certifications - added advantage
- 0 - 2 years experience in audit and risk role

#### BEHAVIOURAL AND TECHNICAL COMPETENCIES

- Confidentiality, Objectivity, Integrity and professional ethics.
- Strong analytical and problem-solving skills.
- Good written and verbal communication skills.
- Ability to work independently and as part of a team
- Appreciation of Internal Audit tools or related software
- Proficiency in Microsoft Office

Send application which includes copies of relevant certification, CV and application letter, email us at [careers@alliance.co.ls](mailto:careers@alliance.co.ls) on or around the **25th April 2025**. Only short-listed candidates will be contacted in response to this advertisement.